

FAMILY HEALTH CLINIC

Location: Bldg 364, first floor

Hours of Operation: Monday - Friday, 0730-1630; closed first Wednesday of the month and limited services on the 3rd Wednesday at 12 p.m. for mandatory training.

Phone number: 843-963-6880

Fax: 843-963-6547/6506

Services provided:

Patients from birth to 65 years of age can be seen at our clinic. (Must be Tricare enrolled)

Check-in Procedures

Please arrive 15 minutes prior to your appointment time.

What to bring to your appointment

Please bring the following to your appointment:

- Medication listing and dosage
- Any required paperwork to be filled out by your provider (school or work forms)
- Results/paperwork completed by civilian providers

Separation Physical

If you are separating, please fill out the attached form, Separation assessment and bring it with you to your appointment. Information should include your medical history for your entire career.

[Separation Assessment](#)

Pre & Post Deployment appointments

An appointment is required before and after deployment. Please visit the following website and complete the questionnaire prior to making an appointment:

<https://imr.afms.mil/imr/AppDir.aspx>

Once completed, please call Deployment Health Assessment at 843-963-6928 to schedule your appointment.

Walk-in patients

There is no sick call available, you must call the appointment line phone number to schedule an appointment or speak with a nurse. *Depo Provera* injections must have a prescription from your provider as well as two negative pregnancies prior to first injection (no more than a week apart). Vitamin B-12 injections should also have a prescription.

Medical convalescent leave

Your PCM should be informed, in writing, of the following prior to surgery:

- Reason and date for surgery
- Dates recommended for con leave by the surgeon
- Work and exercise restrictions (no running/walking/prolonged standing, etc.)

Please fill out the attached Leave Form 988. Bring any forms and prescriptions for work restrictions to Family Health Clinic front desk. PCMs have 72 hours to process and sign paperwork. Restriction forms will be generated by the clinic and forwarded to the Unit Commander. *Note: It is the patient's responsibility to route signed leave paperwork through their chain of command.*

[AF Form 988](#)

No-show appointments

Unit Commanders will be notified of AD members who miss their appointment. Patients will be documented as a "no-show" 10 minutes after their appointment time or cancelation notice less than 2 hours prior to the appointment.

Pregnancy testing

Request a pregnancy test form from the Family Health Clinic front clerk and report to the Lab. You will be contacted within 72 hours. If positive, a referral and prenatal medications will be ordered at that time.

ONLINE SERVICES

To schedule or cancel an appointment, request lab results, medication refill etc visit <https://www.tricareonline.com>

To securely communicate with your provider team, request lab results, medication refill, appointment request etc visit <https://app.relayhealth.com> (Micare)

Referral information can be obtained 3-5 business days after being placed by provider team at <http://www.humana-military.com/south/dod/dod.asp> or contact (800)-444-5445

Pediatric Ages and Stages Questionnaire (ASQ) can be completed prior to visit by registering at <https://asqonline.com/family/5b7f0d>